

ANAND BHATT

New Ashok Nagar, Delhi 🏠
9871740542 📞
anandbhatt81@gmail.com ✉



OBJECTIVE

To make a career will utilize my acting skills, and Provide additional knowledge and which offers a high level of challenges and responsibilities.



EDUCATION

Diploma in Mechanical Engineering | EIILM UNIVERSITY
2012



EXPERIENCE

Customer Relationship Manager | GoMechanic
2021 – PRESENT

- Cold calling from customer data base.
- Convert Maximum Customer from online queries.
- Handling daily inbound & outbound calls from retailers & customer & Garages.
- Manage End to end process by managing customer & garages.
- Daily submission of invoices into GoMechanic app.
- Appoint new retailers for company growth.
- Build retailer network as per in required areas.
- Provide training to retailers for usage of GoMechanic.
- Coordinate with retailers and garages for their everyday parts need.

Field Sales Executive | Sun Security System
2017 – 2021

- Handling channel sales of security products such as security camera, biometric machine, access control device etc.,
- Meeting with potential customers for sales of various kind of security cameras, ACD etc
- Understanding need of customer and providing them solutions as per their budget
- Invoice generation

Production Supervisor | Tex Corp Ltd

2015 – 2017

- Daily coordination with production team to meet everyday production goal
- Assign daily task to every production worker
- Preparation of daily production report for Manager's review
- Meet every machine operator at all production line to see if there's any requirement of maintenance
- Update production report every hour and submit final report at the end of the day to Manager.

Sales Executive | Shree Mahadev Agency (Royal Enfield)

2013 – 2015

- Cold calling from customer data base.
- Convert Maximum Customer from online queries.
- Manage End to end process some time.
- Meet and greet customers
- Resolving queries of customers regarding all bike models available in the showroom.
- Help customers in placement and delivery of their order
- Follow ups with customers regarding their feedback
- Inventory management and coordination regarding multiple orders



SKILLS

- Interpersonal skills
- Customer service
- Call handling
- Patience
- Team player



ACTIVITIES

Food lover

Reading books