

Chandrabhan Arya

Mobile:- 91+ 6264324981

Email-id:- aryachandrabhan145@gmail.com

Linkedin:- <https://www.linkedin.com/in/chandrabhan-arya-21711720b/>

Career Objective:

Dynamic and forward-thinking US IT Recruitment offering [1.7] years of experience identifying, recruiting, and hiring highly-skilled employees within the technology industry. Seeking a position to build teams of hard-working and diverse talent to overcome the needs of today's organizational challenges.

PROFESSIONAL SUMMARY:

Highly skilled and results-driven US IT Recruiter with [1.7] years of experience in the industry. Proven expertise in sourcing, screening, and placing top-tier IT professionals in various domains and technologies. Adept at understanding client requirements and delivering tailored recruitment solutions to meet organizational goals. Excellent knowledge of the IT job market, industry trends, and recruitment strategies. Strong ability to build and maintain relationships with candidates and clients, ensuring a seamless recruitment process. Exceptional communication, negotiation, and problem-solving skills, coupled with a keen eye for talent and cultural fit. Committed to providing exceptional service and driving success through the acquisition of top IT talent. I facilitate seamless interview processes, negotiate pay plans, and conduct telephonic interviews to identify the ideal match while ensuring alignment with client needs and cultural fit.

EDUCATION:-

B.Tech In Computer Science and Engineering

2019-2023

University Institute Of Technology RGPV BHOPAL, Madhya Pradesh

WORK EXPERIENCE:-

NKZ Technologies Pvt. Ltd

Dec 2021 — Present

US IT RECRUITER

My Roles & Responsibilities

- Responsible for sourcing the right candidate profiles through various job portals like Naukri, Dice, Monster, Career Builder, ats and etc.
- My responsibilities include identifying suitable candidates for direct placements and contract-based positions depending on client needs.
- I have experience into End to end IT Recruitment
- Thoroughly assessing candidates basis skills and experience, area of interest, geographic location in US and visa types
- Exceptionally negotiated salaries, relocation costs, margin, and billing rates to maximize profit
- Preparing the candidates for the client Interviews as per the requirement of the client.
- Getting involved in the Paperwork along with the Accounts Manager, so that the process is completed smoothly and there is no miscommunication among the Accounts Manager and the consultant.
- I was handling calls and sourcing resumes for client and report to the team lead.
- Day to day report to manager and team lead.
- Played a major role in convincing the candidates for contractual position.
- Getting updated resume from the candidate and formatting it according to clients need.
- Sending daily activity of submittals and interview updates to the account manager.
- Extensive Experience of Different US Tax Terms (C2C, W2, 1099) and US Geography.
- Worked on Contract, Full Time and 1099, compensation packages and relocation assistance.
- Familiar with US Visa status (H1B, GC EAD, USC, H4EAD, L2EAD, TN etc).
- Familiar with different US time zones (PST, MST, CST, and EST).

LANGUAGE:-

- ENGLISH
- HINDI