

# PRIYANKA GUPTA

## HR RECRUITER

A results-driven HR specialist who is used to working in fastpaced environments and being responsible for developing high-performing teams. Able to create an engaging organizational culture



## EXPERIENCE

**2021 - 2022**

**Bestal Hr Pvt. Ltd.**

### HR RECRUITER

- Craft recruiting emails to attract passive candidates.
- Screen incoming resumes and application forms.
- Interview candidates (via phone, video and in-person).
- Provide shortlists of qualified candidates to hiring managers.

**2022 - present**


**Capital Consultant**


### IT RECRUITER

- Screen incoming resumes and application forms.
- Interview candidates (via phone, video and in-person).
- Provide shortlists of qualified candidates to hiring managers.
- Handle the team of 5 people.

## CONTACT

 9634626224

 pg446441@gmail.com

 C.B Ganj, Bareilly

## EDUCATION

**2020 - Ongoing**

**Bareilly College, Bareilly**

Bachelor of Business Administration

**2019 - 2020**

**Diploma**

**ITI, Bareilly**

## SKILLS

- Excel Team Development
- Computer Basics
- Responsible
- Self Motivated Professional
- Communication Skills