

RESUME

Abhishek Bhattacharjee

Add: House no c80-81,hindon vihar Noida sector 49.

Uttar Pradesh - 201301 .

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CARRIER OBJECTIVE:

Based upon my interest and capability in scaling greater professional career. I wish to evolve as an efficient and effective personality.

PERSONAL INFORMATION:

Father's Name : T.K. Bhattacharjee
Date of Birth : 21.03.1994
Sex : Male
Nationality : Indian
Religion : Hindu
Languages Known : English, Hindi, Bengali.

EDUCATIONAL QUALIFICATION:

- Passed Matriculation (ISCE) from Jamshedpur in the year of 2011 with 81%
- Passed Intermediate (ICSE) from Jamshedpur in the year of 2013 with 65%
- B.com Honours (Accounts) Kolhan University from Jamshedpur in the year of 2017 with 55%.

TECHNICAL QUALIFICATION:

- Basic knowledge of Word, Excel.
- Knowledge of Tally Prime.

EXPERIENCE:

- Worked as a customer care executive in Tata Business Support Service (Docomo) 1yr.
- Worked in (Expresbees Courier) as a Digital Age Retail Private Limited SR 1yr.
- Worked as assistant Accounts Manager & Field Supervisor in Manmohan Transport Services sister concern Himmat Roadlines 3 yrs 7 months.
- Tech Mahindra Co. as a senior Customer Executive (Non -Voice) chat process and SME (Subject Master Expert) for 7 months on a contractual basis.
- Company Name: GV CLOUD SECURE, Noida, Uttar Pradesh.
Duration: March 2020 – Present.

ROLES AND RESPONSIBILITIES:

- ✓ Getting requirements, Reading the job description and understanding the client needs.
- ✓ Sourcing for the right candidate in the job portals (LinkedIn, Career builder, Dice).
- ✓ Approaching the candidate for a telephonic interview to check their skills and explain the job description for what we are search for.
- ✓ To get an eligible or apt candidate.
- ✓ Then formatting the resume to submit it Account Manager.
- ✓ Very good in recruiting positions like Java, .Net, Python, Full Stack Developer, Testing, AWS, Network etc.

OTHER SKILLS/HOBBIES:

- Singing over 700k followers in Starmaker
- Budget computer assembling
- Bike modification
- Aquascaping in Aquariums.

DECLARATION:

I hereby declare that the all above information mentioned are true complete & correct to the best of my knowledge and belief.

Date:

Place: Uttar Pradesh.

(Abhishek Bhattacharjee)