

PURUSHOTTAM DWIVEDI

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Linkedin

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Summary:

- Around 3 years of extensive experience in **U.S & Canada IT staffing domain Experience.**
- Thorough understanding of U.S environment with different client's and implementation's
- Comfortable in client building/Hunting clients through **LinkedIn** and **cold calling/Mass Mailing, generating leads from Dice Posting.**
- Handling Excel sheets, word and power point, Microsoft office products.
- Partner with **vendors/hiring managers** to understand the skills and background required for each opportunity.
- Strong experience in **recruitment cycle** which includes **sourcing, screening & short listing the resumes** as per the requirement of the client as W2 or C2C Profiles.
- Develop strong client and candidate relationships and maintain communication with both ends.
- Source, screen, evaluate and select candidates through a structured recruitment process designed to obtain the best candidates.
- Experience working on Tax Terms like **W2, 1099 & C2C** positions.
- Participate in recruitment, interview and selection of candidates for various levels of position openings.
- Possess strong communication, organizational and interpersonal skills like BAFI.

Skills & Attributes

- **Business Development • Candidate Sourcing / Screening • Time Management**
- **Benefits Negotiation • Verifying Work Experience • Posting Job opportunity • Staffing Services • Client Relationship Building and Enhancement**

Work Experience:

Rose International/IT (Noida)

Sr. Technical recruiter

July-2022 present

- Handling Direct client Technical/IT requirements opportunities like Master card, Lockheed martin, bayerIT, Hankel, AT&T and citi bank.

VARITE INC, Gurugram(100% Remote)

Aug 2021 to July-2022

Sr. IT Technical Recruiter(Canada & USA)

Varite INC has proven track record of delivering our clients need. We use innovative technologies and proven methodologies. We work with our clients to develop multi-faceted solutions integrating strategy, innovation, analytics and business process improvements.

Job Responsibilities:

- Working Experience with Implementation's HCL, TCS, Wipro and Bountyjobs requirement's

- Experience working in direct client requirements as like CDK, Morgan stanley, & Realogy Requirement's.
- Submit candidate by checking all the Background of the sourced resume.
- Taking care of the complete Recruitment Life Cycle. Sourcing, screening, qualifying, the consultants to match the recruitment's.
- Working with **Tier-1 vendors & implementation partners** to generate requirements for various IT skill sets as Like Banking, Finance domain.
- Sourced candidates having employment status (**H1B's, Green Cards, TN, and citizens**) on **W2 and C2C requirement's** from search engines like **Monster, Indeed, LinkedIn Premium, Dice, Internal Database, tech fetch 3rd party vendors, LinkedIn.**
- **Also worked for Canadian candidates like Open to work, Permanent resident(PR) and Canadian citizen.**
- Coordinating interviews with clients, Manager and consultants to the point of salary negotiation and closing the deal in minimum turnaround time.
- Source candidate and fill job orders using **Job portals, internet posting, job sites, third party suppliers** and referrals.
- Generating lead for new joiners and mentoring new joiners and Fresher's.
- Assisting recruiters to better understand the requirement and getting it served in Minimum TAT.
- Presently targeting USA market servicing client's IT Requirements.
- Sourcing IT consultants with skills such as Content management, Design Guide writer, Solution Architect, Data integration Architect, AWS Architect, Pipeline, CI/CD/Devops/Jira, **.Net, C++/C#, Java/J2EE/SOA/Jira, Oracle; SAP, Coldfusion, ETL/Informatica, BA's, QA's, Unix/Linux admin, Network, SAN/Storage, websphere, SQL,Azure, BAFI, Insurance** and much more
- Managed **Payment terms, Invoicing and reimbursements (expenses, time sheets).** Getting MSA signed from the client before working on the requirements

Keya Anand Corporation, Lucknow

Feb 2021 to Aug 2021

Technical IT Recruiter

KAnand has proven track record of delivering our clients need. We use innovative technologies and proven methodologies. We work with our clients to develop multi-faceted solutions integrating strategy, innovation, analytics and business process improvements.

Job Responsibilities:

- Working Experience with Implementation's Birla soft, CTS, Capgemini and Infosys requirement's
- Experience working in direct clien requirements as like Visa, Apple, birlasoft, jpmc and At & T.
- Submit candidate by checking all the Background of the sourced resume.
- Taking care of the complete Recruitment Life Cycle. Sourcing, screening, qualifying, the consultants to match the recruitment's.
- Working with **Tier-1 vendors & implementation partners** to generate requirements for various IT skill sets as Like Banking, Finance domain.
- Sourced candidates having employment status (**H1B's, Green Cards, TN, and citizens**) on **W2 and C2C requirement's** from search engines like **Monster, Dice, Internal Database, tech fetch 3rd party vendors, LinkedIn.**
- Coordinating interviews with clients, Manager and consultants to the point of salary negotiation and closing the deal in minimum turnaround time.
- Source candidate and fill job orders using **Job portals, internet posting, job sites, third party suppliers** and referrals.
- Generating lead for new joiners and mentoring new joiners and Fresher's.
- Assisting recruiters to better understand the requirement and getting it served in Minimum TAT.
- Presently targeting USA market servicing client's IT Requirements.
- Sourcing IT consultants with skills such as Content management, Design Guide writer, Solution Architect, Data integration Architect, AWS Architect, Pipeline, CI/CD/Devops/Jira, **.Net, C++/C#, Java/J2EE/SOA/Jira, Oracle; SAP, Coldfusion, ETL/Informatica, BA's, QA's, Unix/Linux admin, Network, SAN/Storage, websphere, SQL,Azure, BAFI, Insurance** and much more
- Managed **Payment terms, Invoicing and reimbursements (expenses, time sheets).** Getting MSA signed from the client before working on the requirements

IDC Technologies, Lucknow**Nov 2019 To Jan 2021****IT Recruiter**

IDC Technologies has proven track record of delivering our clients need. We use innovative technologies and proven methodologies. We work with our clients to develop multi-faceted solutions integrating strategy, innovation, analytics and business process improvements.

Job Responsibilities:

- Taking care of the complete Recruitment Life Cycle. Sourcing, screening, qualifying, the consultants to match the recruitment's.
- Working with **Tier-1 vendors & implementation partners** to generate requirements for various IT skill sets as Like Banking, Finance domain.
- Managed TCS requirement' s, sourced good resume.
- Sourced candidates having employment status (**H1B's, Green Cards, TN, OPT and citizens**) on **W2 and C2C requirement's** from search engines like **Monster, Ladders, 3rd party vendors, LinkedIn.**
- Coordinating interviews with clients, Manager and consultants to the point of salary negotiation and closing the deal in minimum turnaround time.
- Source candidate and fill job orders using **Job portals, internet posting, job sites, third party suppliers** and referrals.
- Generating lead for new joiners and mentoring new joiners and Fresher's.
- Assisting recruiters to better understand the requirement and getting it served in Minimum TAT.
- Presently targeting USA market servicing client's IT Requirements.
- Sourcing IT consultants with skills such as ,CI/CD/Devops/Jira, **.Net, C++/C#, Java/J2EE/SOA/Jira, Oracle; SAP, Coldfusion, ETL/Informatica, BA's, QA's, Unix/Linux admin, Network, SAN/Storage, websphere, SQL,Azure, BAFI, Insurance** and much more
- Managed **Payment terms, Invoicing and reimbursements (expenses, time sheets).**
Getting MSA signed from the client before working on the requirements

EDUCATION :

- Bachelor of technology in Computer Science & Engineering from Awadh University, Ayodhya 2019

Purushottam Dwivedi